

LIONS SCHOOL MIRZAPUR
PRE-BOARD EXAMINATIONS 2021-22
TERM - 1

CLASS - X
SUB- IT (402)
HR.

M.M. : 25
TIME : 1

General Instructions:

1. Please read the instructions carefully.
2. This Question Paper consists of 25 questions of MCQ type. Attempt all the questions.
3. Each question carries 1 mark.

Q1- It is a set of formats that you can apply to selected pages, text, frames and other elements

in your document to quickly change their appearance.

- a) Style
 - b) template
 - c) table
 - d) none of these
- 1

Q2- It means combining two or more cells into one cell of a table in a document.

- a) Splitting
 - b) merging
 - c) inserting
 - d) none of these
- 1

Q3- By default, it is maximum number of levels of headings evaluated by Writer when it builds

the table of contents.

- a) 7
 - b) 8
 - c) 9
 - d) 10
- 1

Q4- It means reference point for the graphics. It could be the page or frame of a Document.

- a) Arrangement
 - b) Alignment
 - c) Anchoring
 - d) Text wrapping
- 1

Q5- Sometimes you may wish to cut off unwanted parts of an image. It is known as

- a) Resizing
 - b) rotating
 - c) flipping
 - d) cropping
- 1

Q6- By which menu, you can set the picture toolbar to always be present on the Writer window.

- a) View
 - b) Edit
 - c) Insert
 - d) Format
- 1

Q7- It affects selected text within a paragraph such as the font and size of text or bold and

Italic formats.

- a) Page style

- b) Frame style
 - c) Character style
 - d) Graphics style 1
- Q8- The Fill format mode can be quitted by pressing the
- a) Esc key
 - b) Tab key
 - c) Shift key
 - d) Alt key 1
- Q9- It provides a convenient way to group reusable objects such as graphics and sounds.
- a) Clipboard
 - b) Gallery
 - c) Album
 - d) None of these 1
- Q10- Which of the following statements is true?
- a) You can include an embedded or linked graphic in a group with drawing objects.
 - b) You can include an embedded but not linked graphic in a group with drawing objects.
 - c) You can include a linked but not embedded graphic in a group with drawing objects.
 - d) You can not include an embedded or linked graphic in a group with drawing objects. 1
- Q11- The _____ button available on the structure line under Entries tab while
Creating a table of contents, represents the chapter number.
- a) E
 - b) E#
 - c) T
 - d) # 1
- Q12- Scenarios option is available under which menu in a spreadsheet?
- a) File
 - b) Sheet
 - c) Tools
 - d) Windows 1
- Q13- How many arguments can be altered in a single Goal seek in a spreadsheet?
- a) Only one
 - b) two
 - c) more than two
 - d) none of these 1
- Q14- It is a tool of spreadsheet that is a more elaborate form of Goal seek. It is Specifically
designed to minimize or maximize the results according to a set of Rules that you define.
It deals with equations with multiple unknown variables.
- a) Subtotals
 - b) solver
 - c) scenarios

d) fill handle

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Q15- Which features are turned off by most spreadsheet software automatically in Shared

workbooks to simplify it since multiple people can be working on the File at the same time.

- a) Merging cells
- b) conditional formatting
- c) inserting picture
- d) all of these

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Q16- In spreadsheet, they can be used to name and record a set of actions.

These Recorded set

of actions can be used again and again.

- a) Macros
- b) forms
- c) solver
- d) scenarios

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Q17- The keyboard short-cut to create a hyperlink on a cell of a worksheet is.

- a) Ctrl+J
- b) Ctrl+K
- c) Ctrl+L
- d) Ctrl+M

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Q18- It is not an example of DBMS software.

- a) Oracle
- b) Microsoft Access
- c) PostgreSQL
- d) Corel Draw

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Q19- A table can have _____ primary key.

- a) One
- b) two
- c) three
- d) four

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Q20- In RDBMS, R stands for

- a) Ready made
- b) Real
- c) Relational
- d) Referential

1

Q21- You need to apply leave at work? Which method of communication will you use?

- a) e-mail
- b) Poster
- c) Newsletter
- d) Blog

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Q22- Which of these sentences is in active voice?

- a) A movie is being watched by them.
- b) The car was repaired by Raju.
- c) He is reading a book.
- d) The thief was being chased by a policeman.

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Q23- What happens if you leave a device plugged in even after it is charged 100%?

- a) It can break.
- b) It can stop functioning.
- c) It can over-heat.
- d) Data can get corrupt.

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Q24- What makes you complete work or studies without others cheering you?

- a) Self-confidence
- b) Communication
- c) Self-motivation
- d) Self-esteem

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Q25- What should a strong password consist of?

- a) Only letters
- b) Numbers and special characters
- c) Name of a person
- d) Letters, numbers and special characters

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_____END_____